Tech Prep
In
Early Childhood Development & Educational Support

A consortium of High School, Community College and University Departments

This document contains student competency requirements for the specialized area of:

Education / Special Topics
Careers in Education
ED 199
3 Credits

To receive college credit, a student must complete at least 80% of the competencies. The high school instructor is expected to initial each competency area that is successfully completed by the student. By initialing these competencies, the instructor is verifying that the student has completed college level work and received a local grade of A or B.

Revised January 2008
## CHILD DEVELOPMENT

### COMPETENCY AREAS:

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**Student Name:**

**High School:**

**Student Identification Number:** ____________ / **SS Number:** ____________

Instructor signature verifying successful completion of at least 80% of required competencies and awarding of local grade of A or B:

__________________________

(instructor signature)

**Date:** ________________
Education Special Topics / Careers in Education

Rating Scale for Performance Tasks:

4 - Highly Skilled
   Performs the task independently and with high proficiency
   Score of 90% or above

3 - Skilled
   Performs the task independently with adequate proficiency
   Score of 80% or above

2 - Limited Skills
   Needs improvement in independently and satisfactorily complete tasks
   Score of 70% or above

1 - Exposure
   Received instruction but has not developed skill
   Score of 60% or above

0 - No exposure
**UNIT 1: Personal Profile**

<table>
<thead>
<tr>
<th>Competency Rating Scale</th>
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<td>4 3 2 1 0</td>
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1. Complete professional screening, including student transportation / parent permission to travel and state police screening.
2. Write an introductory letter to the mentor teacher.
3. Identify and discuss learning styles and become aware of own personal learning style.
4. Demonstrate personal reading ability by audio/video taping a reading to a group.

**UNIT 2: The Learner**

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1. The student utilizes appropriate re-enforcement techniques when working with children.
2. The student identifies the developmental characteristics of school age children.
3. The student reviews age appropriate children’s literature, media, and resources.
4. The student interviews and documents one of the following: counselor, learning resource specialist, school psychologist, support personnel. working with special needs students.

**UNIT 3: Teaching**

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1. The student recognizes and names at least four different teaching strategies and the historical influences of each.
2. The student reviews building policy on attendance and discipline with mentor teacher.
3. The student shall review grading policies, plan book, and methods of record keeping and develop a sample record keeping system.
4. The student shall lead and supervise students individually and in small groups.
3.5 The student shall assist in performing daily classroom activities as directed by mentor teacher.

3.6 The student shall design and create a bulletin board appropriate for classroom use.

3.7 The student shall develop and present a mini lesson.

UNIT 4: Professionalism

4.1 The student shall become familiar with professional journals, organizations and services.

4.2 The student shall identify the support services and how they are used in schools: parents, volunteers and community.

4.3 The student shall discuss strategies and appropriate practices used in parent-teacher conferences and be aware of confidentiality issues.

4.4 The student shall describe the division of responsibility within the school district, the role of the school board members and the demographics of the district.

4.5 The student shall become familiar with school district policies, teacher code of ethics and Washington State statutes regarding education.

4.6 The student shall describe job roles and responsibilities of school personnel; administrative, certificated and classified.

UNIT 5: Diversity and Community

5.1 The student examine and discuss cultural awareness and its affect on children and families

5.2 The student shall analyze resources that promote diversity and cultural traditions.

5.3 The student shall identify and discuss with mentor the school policies surrounding school traditions, holiday events and activities.

5.4 The student shall work with a group to create a community service project related to education.

5.5 The student shall demonstrate community involvement through attendance at and written reflection on one of the following: school board meeting, professional meeting with mentor, faculty meeting with mentor, community educational event.
UNIT 6: Leadership Participation

The completed portfolio shall include the following elements:

6.1 The student shall exhibit a cooperative attitude as an individual and as a member of a group.

6.2 The student shall demonstrate leadership ability by applying decision making and problem solving techniques in an group or individual leadership project.

UNIT 7: Internship

7.1 The student shall demonstrate sensitivity and understanding in internship experience.

7.2 The student shall complete observations in pre-school, kindergarten, primary, intermediate and special education or ESL classes and submit a written descriptive summary for at least four of the observations.

7.3 The student shall demonstrate use of instructional technology: video, VCR, overhead, computer assisted teaching, internet, other.

7.4 The student shall participate in pre and post conferences with mentor teacher.

7.5 The student shall design an age appropriate learning environment.

UNIT 8: Preparation for Your Future

8.1 The student shall explore employment opportunities / careers in education.

8.2 The student shall record in a journal during the intern site practicum and reflect upon the experience.

UNIT 9: Portfolio Requirements

The completed portfolio shall include the following elements:

9.1 Personal introduction and resume

9.2 Written philosophy of education
9.3 A completed job application
9.4 The completed competency check list
9.5 A letter of recommendation
9.6 Internship Journal
9.7 Attendance Log
9.8 Documentation of Background Check
9.9 Visual presentation of Code of Ethics knowledge
9.10 Transcripts
9.11 Six example of work: observation summaries, pictures of projects, reading samples, etc.