NURSING ADMISSION GUIDE
2009-2010

WALLA WALLA COMMUNITY COLLEGE

WALLA WALLA CAMPUS
500 Tausick Way
Walla Walla, WA 99362

CLARKSTON CAMPUS
1470 Bridge Street
Clarkston, WA 99403

STUDENT SERVICES

Student Development Center
(509) 527-4262 Walla Walla
(509) 758-1772 Clarkston

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Sally Wagoner, Registrar
(509) 527-4283

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Program Coordinator
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* * * * * * * * * *

Dr. Steven VanAustral
President
WALLA WALLA COMMUNITY COLLEGE
(509) 527-4274

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Clarkston Campus
(509) 758-3339

For additional information, visit our website at www.wwcc.edu

This guide is published for informational purposes only. Every effort is made to insure accuracy at the time of printing. However, Walla Walla Community College reserves the right to change any provision or requirement at any time.

This guide does not constitute a contract between Walla Walla Community College and prospective or enrolled students.
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* * * * * * * * *
ADN/ RN Nursing Program
GENERAL INFORMATION

We are pleased that you are interested in the Nursing Program at Walla Walla Community College (WWCC). We want to help in any way we can to make entrance into our program as easy as possible. WWCC offers six quarters of nursing course work leading to an Associate Degree in Nursing (ADN). There is a Practical Nurse option included in the ADN/RN program.


What degree and opportunities are provided to me upon completion of the program?
Graduates are eligible to take the National Council Licensure Examination (NCLEX) for Registered Nursing. If successful, they are licensed as Registered Nurses (RN).
Graduates are prepared to care for patients in hospitals, long-term care facilities, doctors' offices and clinics. Employment preparation is directed toward a beginning Registered Nurse.
Students who complete the first year RN courses and additional practical nurse course work (Summer Quarter) are eligible to take the National Council Licensure Examination (NCLEX) for Practical Nursing. If successful, they are licensed as practical nurses (LPN).

When can I apply and start course work?
Program requirements and supportive courses may be started any quarter. New students are admitted to the Nursing Program in the Fall Quarter following a selection process the prior Spring. Applications are accepted between January 1 and April 15. Applications must be completed by April 15 to be considered for Fall admission (see page 8 for details). Transfer students may begin any quarter on a space available basis.

What are the program requirements for admission to the program?
Any student may prepare for nursing admission by meeting the minimum program requirements outlined below. Students are responsible to submit High School and/or College Transcripts to WWCC's Office of Admissions along with a Transcript Evaluation Request form (see page 17).

Satisfactory Cumulative Grade Point Average:
- Demonstrated by a 2.5 High School GPA or 2.0 College GPA

Chemistry Competence:
- Completion of one year of high school chemistry (Grade must be 2.0 or better), with the high school graduation date being within the past five years, or
- A five credit college level introductory chemistry course. Grade must be 2.0 or better.

English Competence: Eligible to enter English 101 (Composition) based on:
- Placement Tests offered by WWCC's Student Development Center, or
- Completion of pre-requisite college course work.

Mathematics Competence: Eligible to enter Math 095 (Intermediate Algebra) based on:
- Placement Tests offered by WWCC's Student Development Center, or
- Completion of Mathematics 065 Introductory Algebra (C- or better), or
- Evaluation of High School transcripts by the Math Department for proper Math placement.

Biology Competence:
- Eligible to enter Biology 251 (Human Anatomy & Physiology I), or
- Completion of Biology 160 General Biology w/ Lab (Grade must be 2.0 or better)

Computer skills including MS Word, Power Point, basic knowledge of the internet and emailing (with attachment) are essential. Web-based applications and computerized testing are integrated throughout the program.
How are students admitted?
Students are admitted into the program based on the number of total points earned from completed support classes, (see page 5) as calculated on the Nursing Program Admission Rating Form (see page 11). Enrollment in the program is limited. Admission to the college does not guarantee acceptance into the Nursing Program.

The Nursing Program strongly encourages students to complete as many of the nursing support courses as possible before entrance into the nursing program. These courses provide points toward admission.

Legal Requirements:
Washington State law (R.C.W. 43.43.830 through 43.43.840) mandates that criminal background checks be conducted on all students entering clinical agencies. This law also stipulates that any student nurse with a criminal history of “crimes against persons” is not allowed to work in a nursing home. Because clinical experience in both acute care facilities and nursing homes is an integral part to the nursing curriculum, students with a criminal history of “crimes against persons” will not be able to progress in the Nursing Program.

Residence Requirements:
1. A minimum of 30 credits that apply toward the degree must be earned at WWCC.
2. A minimum of two (2) quarters in attendance at WWCC.
3. Last 12 credits to be earned at WWCC unless waived by the Vice President of Instruction.

Advisement:
Students intending to become nursing candidates should consult with a pre-nursing advisor in the Student Development Center prior to beginning support courses. LPN and transfer students will be advised on an individual basis by the Director of Nursing or her designee.

Transfer Students:
- Students transferring from another nursing program will be accepted into nursing courses on a space available basis after evaluation of transcripts by the Nursing Admission/Progression Committee.
- Transfer students must apply to the college and meet all WWCC residence requirements for graduation.
- Transfer students will provide the Walla Walla Community College Nursing Program Director with an official copy of their practicum performance evaluation from any previously attended nursing schools.
- Transfer students will need to demonstrate laboratory skills at the level of their placement prior to program admittance.
- To apply, follow the directions in the TRANSFER NURSING PROGRAM APPLICANT section on Page 9.

Placement for Transferring or Returning Students:
Placement in the Associate Degree program will be based upon an evaluation by the Nursing Admission/Progression Committee of the individual transcript, GPA, work experience in health occupations, length of time the student has been out of school and demonstrated competency in knowledge and laboratory skills. Completed packet requirements, work references and program space available will assist in the decision for placement.

Acceptance Policy for All Nursing Applicants:
Applicants are notified of acceptance by letter only. After you have received a formal letter of acceptance from the Admission/Progression Committee, you will need to pay a $100.00 non-refundable deposit (which will be applied to your tuition) to the cashier in the Business Office. This $100.00 non-refundable deposit is required for initial entrance into the nursing program.

Applicants accepted into the summer PN program will need to pay a $50.00 non-refundable deposit (which will be applied to your tuition) to the cashier in the Business Office. This $50.00 non-refundable deposit is required for entrance into the summer nursing program.
Requirements After Program Acceptance For All Nursing Applicants:
Must be completed prior to entrance/re-entrance into the program:

- Vaccination/Immunization form
- Submit 2”x2” passport photo
- Access to a vehicle for transportation to clinical sites. Students may be required to travel to distant clinical sites. Practicum (clinical) times vary and will include day, evening, and weekend hours.
- Personal Liability Insurance and Lab Fees (assessed with tuition payment).
- Criminal Background Check (assessed with tuition payment). School processes search after student signs release. Criminal Background Check results will be sent to selected clinical agencies upon their request.
- Current AHA Basic Life Support Certification (required yearly). Classes are conducted in September for nursing students through the Allied Health Department. Certification must be current.
- Certification for HIV/AIDS Education. Classes are conducted in September for nursing students through the Allied Health Department.
- HIPAA Certification. (To be completed prior to first day of practicum. Students will receive instruction in class.)
- Nursing Assistant Certification. (Must provide proof of successfully passing the State Exam.)

Program agreements with clinical agencies prohibit any nursing student from being in clinical without a criminal background check, proper Vaccinations & Immunizations, BLS/CPR, HIV/AIDS training and HIPAA certification.

Information For Fall Nursing Applicants
Expect to receive a letter advising you of important information and the first day of class. First year nursing classes traditionally start one week prior to the start date for Fall Quarter.

Financial Aid
Discuss financial aid questions with the Financial Aid office. Scholarship opportunities are available through the Foundation (contact Financial Aid representative).

Characteristics of a Successful Nurse
Students planning on entering nursing, at the Practical Nursing or Registered Nursing levels, need to be aware of the following expectations. These are the expectations necessary for clinical performance for both levels of nursing. Therefore, all students will be expected to meet these same criteria during both campus lab sessions and clinical experience rotations throughout their attendance in nursing courses. The inability to meet these expectations could result in withdrawal or failure of the course the student is enrolled in.

1. **Body Mechanics:** The ability to lift or carry a minimum of twenty-five (25) pounds independently and fifty (50) pounds with assistance. Intermittent standing, sitting, stooping and walking is often necessary. Nurses may be expected to stand on carpeting, linoleum, or be seated at a standard desk at the nurse's station or use an office chair for varying amounts of time.

2. **Vision and Hearing:** Both vision and hearing should be within the normal range. Corrective devices may be utilized.

3. **Mobility:** Full range of motion of all joints is expected. Normal manual and finger dexterity are expected.

4. **Sense of Smell:** Should be able to differentiate odors in the clinical setting.

5. **Communication Skills:** Should be able to read and write in English. Should be able to communicate verbally in English both in person and on the telephone.

6. Should be able to work in fast paced environments demonstrating the characteristics of adaptability and flexibility.
# Nursing Education
## Estimated Tuition, Fees, and Supplies for 2009-2010

### FIRST YEAR

#### Fall Quarter—ADN & LPN Programs
- Tuition (12 credits, resident): $956.00
- ATI: $130.00
- Lab Fee: $29.00
- Practice Lab Fee for Kit: $50.00
- Background Check Fee (minimum): $35.00
- Malpractice Insurance: $16.25
- Required Books (estimated): $800.00
- Practice Lab Fee for Kit: $50.00
- Background Check Fee (minimum): $50.00
- Malpractice Insurance: $30.00
- Nurses Uniform Top (2): $16.25
- Pants/Uniform: $20.00
- Lab Coat: $50.00
- Watch w/second hand: $29.00
- Total: $2,396.25

#### Winter Quarter
- Tuition (12 credits, resident): $956.00
- ATI: $95.00
- Lab Fee: $29.00
- Total: $1,080.00

#### Spring Quarter
- Tuition (12 credits, resident): $956.00
- ATI: $95.00
- Lab Fee: $29.00
- Total: $1,110.00

#### Summer Quarter—PN Program
- Tuition (12 credits, resident): $956.00
- Books: $60.00
- Lab Fee: $29.00
- Total: $1,045.00

**Additional Expenses:**
- Gait Belt ($11)
- White Shoes/Socks ($60)
- Scantrons ($1.39)
- ID Holder ($2)
- Stethoscope ($16-$200)
- National Student Nurses Assn (optional) $30

### SECOND YEAR

#### Fall Quarter—ADN Program
- Tuition (12 credits, resident): $956.00
- ATI: $95.00
- Lab Fee: $29.00
- Practice Lab Fee for Kit: $50.00
- Background Check Fee (minimum): $35.00
- Malpractice Insurance: $16.25
- Immunizations (estimated): $160.00
- Total: $1,341.25

**Additional Expenses:**
- National Student Nurses Association (optional): $30.00

#### Winter Quarter
- Tuition (12 credits, resident): $956.00
- ATI: $95.00
- Lab Fee: $29.00
- Total: $1,080.00

**Additional Expenses in May/June**
- Graduation Pin: $60.00
- Licensure Fee (WA): $290.00
- Transcripts: $5.00

#### Spring Quarter
- Tuition (12 credits, resident): $956.00
- Books: $30.00
- ATI: $95.00
- Lab Fee: $29.00
- Total: $1,110.00

**Additional Expenses:**
- Graduation Pin: $60.00
- Licensure Fee (WA): $290.00
- Transcripts: $5.00

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**Prices May Change Without Notice**

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### COURSE REQUIREMENTS

**A. REQUIRED SUPPORTIVE COURSES FOR THE NURSING PROGRAM:**

All Supportive Courses Require A Minimum "C" Grade.

<table>
<thead>
<tr>
<th>First Year Nursing</th>
<th>Second Year Nursing</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>CREDITS</td>
</tr>
<tr>
<td>Human A &amp; P I and II</td>
<td>10 (BIOL&amp; 251, BIOL&amp; 252)</td>
</tr>
<tr>
<td>Psychology (General and Lifespan)</td>
<td>10 (PSYC&amp; 100, PSYC&amp; 200)</td>
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<tr>
<td>Nutrition</td>
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<tr>
<td>English Composition I</td>
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<tr>
<td></td>
<td>CREDITS</td>
</tr>
<tr>
<td>Microbiology</td>
<td>5 (BIOL&amp; 260)</td>
</tr>
<tr>
<td>Interpersonal Communication (CMST 102), or Public Speaking (CMST&amp; 220), or Intercultural Communication (CMST 201)</td>
<td>8</td>
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<tr>
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<td>38</td>
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</table>

The Nursing Program strongly encourages students to complete as many of the nursing support courses as possible before beginning the nursing sequence. These provide points toward admission. These courses may be taken at Walla Walla Community College, or equivalent courses may be taken at any other community college or university and transferred to Walla Walla Community College when you apply. The scheduling of clinical sections, the demands of a large volume of reading, and the personal responsibilities of our students has shown that success is most likely if supportive courses are completed before beginning the nursing program.
### B. NURSING COURSES:

<table>
<thead>
<tr>
<th>FIRST YEAR NURSING</th>
<th>SECOND YEAR NURSING</th>
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<tbody>
<tr>
<td><strong>FALL QUARTER</strong></td>
<td><strong>FALL QUARTER</strong></td>
</tr>
<tr>
<td>NURS 100 Fundamentals</td>
<td>NURS 200 Advanced Nursing Concepts I</td>
</tr>
<tr>
<td>NURS 110 Fundamentals Practicum</td>
<td>NURS 210 Practicum III</td>
</tr>
<tr>
<td>NURS 196 Professional Dev I</td>
<td></td>
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<tr>
<td>Credits: 6</td>
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<td>Hours: 60</td>
<td>Hours: 70</td>
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<td>NURS 110</td>
<td>NURS 210</td>
</tr>
<tr>
<td>NURS 111 Practicum</td>
<td>NURS 211</td>
</tr>
<tr>
<td>NURS 196</td>
<td>NURS 232</td>
</tr>
<tr>
<td>Professional Dev I</td>
<td>Professional Development III</td>
</tr>
<tr>
<td>Credits: 4</td>
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<tr>
<td>Hours: 80</td>
<td>Hours: 120</td>
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<tr>
<td>NURS 196</td>
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<td>Professional Dev I</td>
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<td>Credits: 1</td>
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<td>Total First Year</td>
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<th><strong>WINTER QUARTER</strong></th>
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<tr>
<td>NURS 101 Beginning Nursing Concepts I</td>
<td>NURS 201 Advanced Nursing Concepts II</td>
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<tr>
<td>NURS 111 Practicum I</td>
<td>NURS 211 Practicum IV</td>
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<tr>
<td>NURS 197</td>
<td>NURS 232 Professional Development III</td>
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<tr>
<td>Credits: 6</td>
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<tr>
<td>NURS 102 Beginning Nursing Concepts II</td>
<td>NURS 202 Advanced Nursing Concepts III</td>
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<tr>
<td>NURS 112 Practicum II</td>
<td>NURS 212 Practicum V</td>
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<td>NURS 197</td>
<td>NURS 232 Professional Development III</td>
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<td>Professional Dev II</td>
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<tr>
<td>Hours: 80</td>
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<td>NURS 197</td>
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<td>Professional Dev II</td>
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<th><strong>SUMMER PROGRAM</strong></th>
<th><strong>TOTALS:</strong></th>
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<tbody>
<tr>
<td>NURS 103 and 113 are designed for students who wish to obtain PN Licensure.</td>
<td>NURSING CREDITS</td>
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<tr>
<td>Summer Program NURS 104 and 114 is individualized for LPN to ADN Transition Students.</td>
<td>SUPPORTIVE CREDITS</td>
</tr>
<tr>
<td>NURS 103 Practical Nursing, OR NURS 104 LPN to ADN Transition.</td>
<td>HOURS</td>
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<td>NURS 113 Practicum: Practical Nursing OR NURS 114 Practicum: LPN to ADN Transition</td>
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# NURSING CURRICULUM WITH SUPPORT COURSES

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<th>Fall Quarter</th>
<th>FIRST YEAR</th>
<th>CREDITS</th>
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<tbody>
<tr>
<td>NURS 100</td>
<td>Fundamentals of Nursing</td>
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<td>NURS 110</td>
<td>Fundamentals Practicum</td>
<td>4</td>
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<td>NURS 196</td>
<td>Professional Development I</td>
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<td>*ENGL&amp; 101</td>
<td>English Composition I</td>
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<td>*PSYC&amp; 100</td>
<td>General Psychology</td>
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## Winter Quarter

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<tr>
<td>NURS 101</td>
<td>Beginning Nursing Concepts I</td>
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<tr>
<td>NURS 111</td>
<td>Practicum I</td>
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<tr>
<td>*BIOL&amp; 251</td>
<td>Human Anatomy &amp; Physiology I</td>
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<tr>
<td>*PSYC&amp; 200</td>
<td>Lifespan Psychology</td>
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## Spring Quarter

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<td>Practicum II</td>
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<td>NURS 197</td>
<td>Professional Development II</td>
</tr>
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<td>*BIOL&amp; 252</td>
<td>Human Anatomy &amp; Physiology II</td>
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<td>*NUTR&amp; 101</td>
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## Summer Quarter

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<td>NURS 113 or NURS 114</td>
<td>Practicum or Practicum: LPN to ADN Transition</td>
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## Fall Quarter

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<th>SECOND YEAR</th>
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<td>NURS 200</td>
<td>Advanced Nursing Concepts I</td>
<td>7</td>
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<tr>
<td>NURS 210</td>
<td>Practicum III</td>
<td>6</td>
</tr>
<tr>
<td>*BIOL&amp; 260</td>
<td>Microbiology</td>
<td>5</td>
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## Winter Quarter

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<th>Winter Quarter</th>
<th>CREDITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 201</td>
<td>Advanced Nursing Concepts II</td>
</tr>
<tr>
<td>NURS 211</td>
<td>Practicum IV</td>
</tr>
<tr>
<td>NURS 232</td>
<td>Professional Development III</td>
</tr>
<tr>
<td>*CMST 102</td>
<td>Interpersonal Communication (or CMST&amp; 220 or CMST 201)</td>
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## Spring Quarter

<table>
<thead>
<tr>
<th>Spring Quarter</th>
<th>CREDITS</th>
</tr>
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<tbody>
<tr>
<td>NURS 202</td>
<td>Advanced Nursing Concepts III</td>
</tr>
<tr>
<td>NURS 212</td>
<td>Practicum V</td>
</tr>
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*Required general education classes (indicated by *) may be taken prior to or concurrent with nursing classes, but must be completed with a “C” grade or better by the designated quarter for progression to subsequent quarter.*
<table>
<thead>
<tr>
<th>WWCC STUDENTS</th>
<th>STUDENTS FROM OTHER SCHOOLS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1.</strong> Read this <strong>Nursing Program Admission Guide</strong> carefully.</td>
<td><strong>1.</strong> Read this <strong>Nursing Program Admission Guide</strong> carefully.</td>
</tr>
</tbody>
</table>
| **2.** **Consult with a Pre-Nursing Advisor.** If you do not have one, contact:  
  - Walla Walla: Student Development Center (509) 527-4262.  
  - Clarkston: Student Services (509) 758-1772 | **2.** If you have never attended Walla Walla Community College (WWCC), you must first apply to the college. This can be done on our website at [www.wwcc.edu](http://www.wwcc.edu). Click on “Apply Online”. |
| **3.** If you are a pre-nursing student at WWCC, go to the website and print a current Degree Audit. | **3.** **Consult with a Pre-Nursing Advisor.** If you do not have one, contact:  
  - Walla Walla: Student Development Center (509) 527-4262.  
  - Clarkston: Student Services (509) 758-1772 |
| **4.** Send directly to the Nursing Education Department **prior to application deadline of April 15:**  
  - Completed "**Information Sheet**" and "**Personal Data Form**" found on pages 12 and 13 (signed and dated)  
  - A short typed statement addressing "Why I am choosing nursing and my goals for career growth in the nursing profession"  
  - Current Degree Audit (Student’s responsibility to verify that the information posted is correct.)  
  - Proof of Nursing Assistant certification, if available (Must provide proof of successfully passing the State Exam). This may be completed after acceptance into the program, but prior to the start of Fall Quarter.  
  Submit **Information Sheet**, **Personal Data Form** and typed statement **all together** as soon as possible after **January 1**. Degree audit should be submitted at the **earliest possible date** after necessary grades are posted but no later than **April 15**. | **4.** a. Have **official** copies of transcripts from any other colleges you have attended sent to the Office of Admissions and Records. Also submit High School transcripts if you intend to use High School credits to satisfy the Chemistry or Math requirements. **Transcripts must be post marked by April 1**. Extensions may be granted on a case by case basis through the application deadline (April 15). Transcripts that are postmarked after April 15 will not be considered during the first round of application review.  
  b. Submit a **Transcript Evaluation Request** form marked for Associate Degree Nursing (page 17).  
  c. Once your transcripts are processed the Admissions office will send a Degree Audit to you and/or the Nursing Department. |
| **5.** Admission is based on a ranking of total points earned, as calculated on the Rating Scale (p.11). | **5.** Send directly to the Nursing Education Department **prior to application deadline of April 15:**  
  - Completed "**Information Sheet**" and "**Personal Data Form**" found on pages 12 and 13 (signed and dated)  
  - A short typed statement addressing "Why I am choosing nursing and my goals for career growth in the nursing profession"  
  - Current Degree Audit (Student’s responsibility to verify that the information posted is correct.)  
  - Proof of Nursing Assistant certification, if available (Must provide proof of successfully passing the State Exam). This may be completed after acceptance into the program, but prior to the start of Fall Quarter.  
  Submit **Information Sheet**, **Personal Data Form** and typed statement **all together** as soon as possible after **January 1**. Degree audit should be submitted at the **earliest possible date** after necessary grades are posted but no later than **April 15** (see section 4 above). |
| **6.** Admission is based on a ranking of total points earned, as calculated on the Rating Scale (p.11). | |
THE NURSING PROGRAM TRANSFER APPLICANT
Those who wish to enter the program after completing some Nursing coursework
(as outlined on page 6) at another college or university.

1. Read this Nursing Program Admission Guide carefully.

2. If you have never attended Walla Walla Community College (WWCC), you must first apply to the college. This can be done on our website at www.wwcc.edu. Click on “Apply Online”.

3. Have official copies of transcripts from all colleges and/or vocational programs you have attended sent to the Office of Admissions and Records. Submit a Transcript Evaluation Request form marked for Associate Degree Nursing (page 17).

4. Schedule a pre-admission conference with the Director of Nursing Education or her designee.
   - Provide an official copy of your practicum performance evaluation from any previously attended nursing schools.
   - Authorize your previous program faculty/director to release any information related to your performance to the WWCC Director or designee.
   - Demonstrate laboratory skills at the level of requested placement prior to program admittance.

5. Send directly to the Nursing Education Department prior to application deadline (see #6):
   - completed "Information Sheet" and "Personal Data Form" found on pages 12 and 13 (signed and dated)
   - a short typed statement addressing "Why I am choosing to continue in nursing and my goals for career growth in the nursing profession"
   - current Degree Audit (Please verify that the information posted is correct.)

   All required application documents listed above must be submitted at one time.

6. Application process deadlines for each quarter are as follows:
   - Fall quarter - April 15
   - Winter quarter - 2nd Monday of October
   - Spring quarter - 2nd Monday of February
   - Summer quarter - April 15

7. Admission is based on a ranking of total points earned, as calculated on the Rating Scale (p.10) and space available. If you have been out of school for more than 2 years, you may have to repeat coursework previously completed at another program.
THE RETURNING NURSING PROGRAM APPLICANT
Those who are re-entering the program after leaving before completion.

1. Read this Nursing Program Admission Guide carefully.

2. Go to the website and print a current Degree Audit. If none is available, submit a Transcript Evaluation Request form marked for Associate Degree Nursing (page 17) to the Office of Admissions and Records.

3. Schedule a pre-admission conference with the Director of Nursing Education or her designee.

4. Send directly to the Nursing Education Department prior to application deadline (see #5):
   - completed "Information Sheet" and "Personal Data Form" found of pages 12 and 13 (signed and dated)
   - a short typed statement addressing how you have maintained knowledge and skills. ie: Have you been working in the Health Care field? If so, please describe.
   - current Degree Audit (Please verify that the information posted is correct.)
   All required application documents listed above must be submitted at one time.

5. Application process deadlines for each quarter are as follows:
   - Fall quarter - April 15
   - Winter quarter - 2nd Monday of October
   - Spring quarter - 2nd Monday of February
   - Summer quarter - April 15

6. Admission is based on a ranking of total points earned, as calculated on the Rating Scale (p.10) and space available. If you have been out of school for more than 2 years, you may have to repeat coursework previously completed.

7. Students will be assessed on an individual basis to determine their current lab skills and medication administration proficiency. Assessment will be done by level leads or their designees prior to the first clinical day of the quarter.

THE LPN to ADN TRANSITION APPLICANT
Those who are currently LPN’s and entering the program to complete RN coursework.

1. Read this Nursing Program Admission Guide carefully.

2. Meet the entrance requirements for all first year students entering WWCC Nursing Program and have all first year supportive courses completed with a minimum of “C” grade.

3. Have official copies of transcripts from all colleges and/or vocational programs you have attended sent to the Office of Admissions and Records, Walla Walla Community College, 500 Tausick Way, Walla Walla, Wa. 99362. Request a transcript evaluation/degree audit be sent to you by submitting a Transcript Evaluation Request form marked for Associate Degree Nursing (page 17).

4. Schedule a pre-admission conference with the Director of Nursing Education or her designee.

5. Send directly to the Nursing Education Department prior to application deadline of April 15:
   - completed "Information Sheet" and "Personal Data Form" found of pages 12 and 13 (signed and dated)
   - a typed statement addressing how you have maintained knowledge and skills. ie: Have you been working in the Health Care field? If so, please describe.
   - record your WA State LPN license number on application form (pg. 15) and present your LPN license
   - employer reference showing successful, current work as LPN
   - current Degree Audit (Please verify that the information posted is correct.)
   All required application documents listed above must be submitted at one time.

6. Transition applicants who have been out of school for more than 2 years are required to enroll in NURS 104 and NURS 114 (Summer Quarter). Courses are pass/fail.
Admission is based on a ranking of the total points earned and, in science courses, number of attempts. Courses that you are enrolled in at the application deadline date DO NOT count toward your score for this competition period because no grade has been assigned.

<table>
<thead>
<tr>
<th>Name</th>
<th>SID #</th>
<th>Total Points</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th># Credits</th>
<th>Grade</th>
<th>Grade Points</th>
<th>Science Course Attempts</th>
<th>Earned Course Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>5 Point Courses</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BIOL&amp; 251</td>
<td>5</td>
<td></td>
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</tr>
<tr>
<td>BIOL&amp; 252</td>
<td>5</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BIOL&amp; 260</td>
<td>5</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>3 Point Courses</td>
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<td></td>
<td></td>
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<tr>
<td>NUTR&amp; 101</td>
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<tr>
<td>PSYC&amp; 100</td>
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<td>5</td>
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<tr>
<td>ENGL&amp; 101</td>
<td>5</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2 Point Courses</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CMST 102/220/201</td>
<td>3</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTALS**

<table>
<thead>
<tr>
<th>Credits</th>
<th>Grade Points</th>
<th>Credit Points</th>
</tr>
</thead>
</table>

**Formula for Admission Rating Points**

\[ \text{Gr.Pts.} \times \text{Credits} = \text{GPA} \]

\[ \text{GPA} \times 6 = \text{GPA Factor} \]

Evaluator

Total Course Points + GPA Factor = Total Admission Rating Points Date

**GRADING POLICY**

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
<th>GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>94-100 %</td>
<td>4.0</td>
</tr>
<tr>
<td>A-</td>
<td>90-93 %</td>
<td>3.7</td>
</tr>
<tr>
<td>B+</td>
<td>87-89 %</td>
<td>3.3</td>
</tr>
<tr>
<td>B</td>
<td>84-86 %</td>
<td>3.0</td>
</tr>
<tr>
<td>B-</td>
<td>81-83 %</td>
<td>2.7</td>
</tr>
<tr>
<td>C+</td>
<td>78-80 %</td>
<td>2.3</td>
</tr>
<tr>
<td>C</td>
<td>75-77 %</td>
<td>2.0</td>
</tr>
</tbody>
</table>

**SCIENCE COURSES**

<table>
<thead>
<tr>
<th>Attempts</th>
<th>Factor</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1.0</td>
</tr>
<tr>
<td>2</td>
<td>.70</td>
</tr>
<tr>
<td>3</td>
<td>.5</td>
</tr>
<tr>
<td>4</td>
<td>.25</td>
</tr>
<tr>
<td>5 or more</td>
<td>.05</td>
</tr>
</tbody>
</table>

*Science course attempts will be factored into the rating scale beginning January 1, 2011.*
INFORMATION SHEET
PLEASE RETURN TO THE NURSING DEPARTMENT

FOR WALLA WALLA CAMPUS:
Walla Walla Community College
Nursing Education
500 Tausick Way
Walla Walla, WA 99362

FOR CLARKSTON CAMPUS:
Walla Walla Community College
Nursing Education
P.O. Box 700
Clarkston, WA 99403

NOTE: If you want to be considered at both campuses, you must complete 2 separate applications.
Mail one to each address. Please check which campus(es) you are applying for.
☐ Walla Walla  ☐ Clarkston  ☐ Both  Preference (if any) ______________

<table>
<thead>
<tr>
<th>Date</th>
<th>S/D No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date of Birth</td>
<td>Social Security No.</td>
</tr>
<tr>
<td>Name (Last)</td>
<td>(First)</td>
</tr>
<tr>
<td>Street Address</td>
<td>Apt #</td>
</tr>
<tr>
<td>City</td>
<td>State</td>
</tr>
<tr>
<td>Telephone No. ( )</td>
<td>Message No. ( )</td>
</tr>
<tr>
<td>Spouse's Name</td>
<td></td>
</tr>
<tr>
<td>Parent's Name</td>
<td>Parent's Address</td>
</tr>
</tbody>
</table>

In case of emergency please contact.
Telephone No.: 

How will you finance this program?

High School last attended | Graduation Date

(High School transcripts need to be on file IF you want High School chemistry (taken within past 5 years) counted.)

<table>
<thead>
<tr>
<th>Colleges Attended</th>
<th>Quarters</th>
<th>Semesters</th>
<th>GPA</th>
</tr>
</thead>
</table>

(Be sure transcripts are on file in Admissions and a Degree Audit has been provided to the Nursing Department.)

Certificates Held:  CNA _________ Other:_________________________________________________________

Degrees Granted:  Associates _____  Baccalaureate _____  Masters _____  Doctoral _____

Area Studied: _______________________________________________________________________________

OPTIONAL

Country of Citizenship:

Ethnic Origin:
  __ Hispanic  __ Caucasian  __ Indian/Alaskan Native  __ Asian/Pacific Islander  __ Black/Non-Hispanic  Other: ________________

Nursing Department Notes:


12
PERSONAL DATA FORM

DO NOT ANSWER THE FOLLOWING QUESTIONS (INFORMATION ONLY)

It is important for students to be aware of these questions before starting the program (see page 14 for listing).

The **graduate** will be required to answer YES or NO to the following questions on the application to Washington State Nursing Care Quality Assurance Commission. Similar questions will be asked on the Idaho application and will have to be notarized.

1. Do you have a medical condition which in any way impairs or limits your ability to practice your profession with reasonable skill and safety?

2. Do you currently use chemical substance(s) in any way which impair or limit your ability to practice your profession with reasonable skill and safety?

3. Have you ever been diagnosed with, or treated for, pedophilia, exhibitionism, voyeurism or frotteurism?

4. Are you currently engaged in the illegal use of controlled substances?

5. Have you **ever** been convicted, entered a plea of guilty, no contest, or a similar plea, or had prosecution or a sentence deferred or suspended as an adult or juvenile, in Washington or another state or jurisdiction?

6. Have you ever been found in any civil, administrative or criminal proceedings to have:
   a. Possessed, used, prescribed for use, or distributed controlled substances or legend drugs in any way other than for legitimate or therapeutic purposes?
   b. Diverted controlled substances or legend drugs?
   c. Violated any drug law?
   d. Prescribed controlled substances for yourself?

7. Have you ever been found in any proceeding to have violated any state or federal law or rule regulating the practice of a health care profession?

8. Have you ever had any license, certificate, registration or other privilege to practice a health care profession denied, revoked, suspended, or restricted by a state, federal, or foreign authority?

9. Have you ever surrendered a credential like those listed in number 8, in connection with or to avoid action by a state, federal, or foreign authority?

10. Have you ever been named in any civil suit or suffered any civil judgment for incompetence, negligence or malpractice in connection with the practice of a health care profession?

~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~

Please sign and date indicating that you have been informed of the Washington State Nursing Care Quality Assurance Commission's Personal Data Questions for licensure.

Name: ________________________________

(Please Print)

Signature: ________________________________ Date: ____________________________
Crime Against Children or Other Persons
RCW 43.43.830

DEFINITIONS (Section 5)

Aggravated murder
Arson 1st degree
Assault 1st degree
Assault 2nd degree
Assault 3rd degree
Simple assault
Assault of a child 1st degree
Assault of a child 2nd degree
Assault of a child 3rd degree
Burglary 1st degree
Child abandonment
Child abuse or neglect defined in RCW 26.44.020
Child buying or selling
Child molestation 1st degree
Child molestation 2nd degree
Child molestation 3rd degree
Communication with a minor (for immoral purposes)
Criminal abandonment
Criminal mistreatment 1st degree
Criminal mistreatment 2nd degree
Custodial assault
Custodial interference 1st degree
Custodial interference 2nd degree
Custodial sexual misconduct 1st degree
Custodial sexual misconduct 2nd degree
Endangerment with a controlled substance
Extortion 1st degree
Extortion 2nd degree
Incest

Indecent exposure felony
Indecent liberties
Kidnapping 1st degree
Kidnapping 2nd degree
Malicious harassment
Manslaughter 1st degree
Manslaughter 2nd degree
Murder in 1st degree
Murder in 2nd degree
Patronizing a juvenile prostitute
Promoting pornography
Promoting prostitution 1st degree
Promotion
Rape 1st degree
Rape 2nd degree
Rape 3rd degree
Rape of a child 1st degree
Rape of a child 2nd degree
Rape of a child 3rd degree
Robbery 1st degree
Robbery 2nd degree
Robbery 3rd degree
Selling or distributing erotic material to a minor
Sexual exploitation of minors
Sexual misconduct with a minor 1st degree
Sexual misconduct with a minor 2nd degree
Unlawful imprisonment
Vehicular homicide
Violation of child abuse restraining order

CRIMES RELATING TO DRUGS (Section 6)
Defined as manufacture, delivery, or possession with intent to manufacture or deliver a controlled substance.

CRIMES RELATING TO FINANCIAL EXPLOITATION (Section 7)
Extortion 1st degree
Extortion 2nd degree
Extortion 3rd degree
Forgery

Robbery 1st degree
Robbery 2nd degree
Theft 1st degree
Theft 2nd degree
Theft 3rd degree

OTHER
Subject to an order of protection under RCW 74.34 regarding abuse or financial exploitation of vulnerable adult.
ORIGINAL AND CURRENT LICENSE TO PRACTICAL NURSING
(in any other state or country)

PRESENT LICENSE AT PRE-ADMISSION CONFERENCE. DO NOT SUBMIT PHOTOCOPY OF LICENSE.

1. Name of state or country where you were originally licensed by examination. ___ RN ___ LPN

<table>
<thead>
<tr>
<th>State</th>
<th>License Number</th>
<th>Country</th>
<th>Year Licensed</th>
</tr>
</thead>
</table>

2. Current license to practice Nursing in other states. ___ RN ___ LPN

<table>
<thead>
<tr>
<th>Name of State</th>
<th>License No.</th>
<th>Current Expiration Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Have you previously taken the State Board Test Pool Examination/NCLEX for licensure in another state for?

___ RN ___ LPN State __________________________________________ Year________________

Have you previously made application for licensure in Washington for?

___ RN ___ LPN State ____________________________________________

Under What Name _____________________________________________
## Vaccinations and Immunizations

**NOTE:** Must be completed after receiving your Letter of Acceptance into the Nursing Program and prior to entrance. Your health care provider must document this information.

**FOR WALLA WALLA CAMPUS:**
Walla Walla Community College
Nursing Education
500 Tausick Way
Walla Walla, WA 99362

**FOR CLARKSTON CAMPUS:**
Walla Walla Community College
Nursing Education
P.O. Box 700
Clarkston, WA 99403

### Required

<table>
<thead>
<tr>
<th>Vaccination</th>
<th>Date Tested:</th>
<th>Date Read:</th>
<th>Result:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuberculin Skin Test: (Required each year.) <strong>Test must be done no sooner than June.</strong> &lt;br&gt;The protocol of the County Health Department is to be followed if test results are positive.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Varicella (Chicken Pox): (or written proof of having had the disease documented by a health care provider)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Measles: Immunized *Students born prior to 1957 require a Titer Test or written proof of having had the disease documented by a health care provider.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mumps:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rubella: <em>(If MMR dates were 1958-1969 it is not considered active, needs to be redone.)</em></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tetanus-Diphtheria-Pertussis (Tdap): Must be documented by health care provider. <em>(Booster required every 10 years or if injury occurs after 5 years.)</em></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hepatitis &quot;B&quot; Vaccine: <strong>Documentation of a minimum of the 1st injection required by September.</strong> Series must be completed within 9 months of program entry.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Recommended

**Polio-series:**

1. 
2. 
3. 
4. 

**Health Care Provider Signature** ____________________________ **Date** ____________________

---

16
# Transcript Evaluation Request

## Campus Branch: (Check One) □ Walla Walla □ Clarkston

**Name:** ____________________________

**Student ID:** ____________________________

**SSN:** ____________________________

**Telephone:** ____________________________

## TRANSFER CREDITS

List transcripts you would like evaluated for this degree: (Don't include WWCC)

<table>
<thead>
<tr>
<th>□ Here</th>
<th>□ Sending for</th>
<th>Date</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>□ Here</th>
<th>□ Sending for</th>
<th>Date</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>□ Here</th>
<th>□ Sending for</th>
<th>Date</th>
</tr>
</thead>
</table>

## Please check at least one:

Will pick up

Please mail to address below:

________________________________________

________________________________________

________________________________________

Send to Advisor/Nursing:

________________________________________

Here you applied to graduate:

________________________________________

If you plan on graduating this year, please fill out the degree application form at least two quarters ahead of graduation!

**Student Signature:** ____________________________

---

## TRANSFER DEGREE PROGRAMS

- □ 031 Associate in Arts-DTA
- □ 032 Associate in Sciences-DTA
- □ 034 Associate in Business—DTA
- □ 035 Associate in Education-DTA/MRP
- □ 036 Associate in Science Option I
- □ 038 Associate in Science Option II

## OTHER □ Other

## VOCATIONAL DEGREE AND CERTIFICATE PROGRAMS (Degree in bold)

### AAS Cert

- □ 506 Accounting Technology
- □ 110D Appliance Repair and Management
- □ 110 Appliance Business Technology
- □ 165B Appliance and Science Technology
- □ 165A Appliance and Science Technology
- □ 333 Associate Degree in Nursing
- □ 336 Practical Nursing Certificate
- □ 700 Auto Body Repair Technology
- □ 712 Automotive Repair Technology
- □ 506E Bookkeeping Certificate
- □ 502 Business Management Technology
- □ 745 Carpetry Carpentry Certificate
- □ 612 Civil Technology
- □ 612R Civil Engineering Technology—TAC/ABET
- □ 625C Electronics Technology
- □ 839 Corrections Professional Corrections Professional Certificate
- □ 823 Cosmetology
- □ 832 Criminal Justice Criminal Justice Certificate
- □ 850 Culinary Arts Culinary Arts Certificate
- □ 125 Diesel Equipment Mechanics Diesel Equipment Mechanics Certificate
- □ 775C Diesel Equipment Mechanics Certificate
- □ 402 Early Childhood Education Early Childhood Education Certificate

### AAAS Cert

- □ 631 Education Paraprofessional Paraprofessional Certificate
- □ 788 Energy System Tech-Refrigeration and Air Conditioning Energy System Tech-Refrigeration and Air Conditioning Certificate
- □ 121 Veterinary science Technician Certificate
- □ 545A Veterinary science Technician Certificate
- □ 267 Financial Administrative Assistant
- □ 267 Medical Administrative Assistant
- □ 267 Medical Billing and Coding Certificate
- □ 267 Medical Transcription Certificate
- □ 381 Medical Assistant Certificate
- □ 556C Office Assistant Certificate
- □ 126C Outdoor Power & Turf Equipment Technician Certificate
- □ 808 Precision Machining Technology
- □ 808C Machine Tool Operator Certificate
- □ 176C Professional Golf Management Professional Golf Management Certificate
- □ 251 Retailing Retailing Certificate
- □ 106 Turf Management Turf Management Certificate
- □ 136A Water Resource Technology
- □ 814 Welding Technology Welding Technology Certificate

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