Call to Order: Meeting called to order by Chair Quill West at 3:32 pm.

Attendance: Rob Becker, Gary Benefiel, Jill Emigh, Wally Fisher, Barbara Hoffman, Karen Kirkwood, Jennifer Leber, Mike Levens, Lori Loseth, Dan Norton, Julianne Sachs, Steve Shoemake, Terri Trick, Quill West

Minutes: The minutes of the November 17, 2009 were reviewed.
   Action: Jill Emigh moved to accept the minutes; Steve Shoemake seconded the motion. The minutes were approved unanimously without correction.

AHE Report: No report

New Business:
   Student Completion Initiative: Quill provided some information on the Open Course Initiative. She encouraged interested faculty to get involved in developing these courses. There is a stipend, and involvement could affect faculty priority to teach these on-line classes.

Old Business:
   Paper Reduction: Quill provided an update. The group discussed various implications about a potential printing quota plan. Quill explained that the intent is not to punish faculty, but save paper and money. Quill will bring the new policy to Faculty Senate when it is completed.

   Title III Grant: Quill and Jill reported that the Title III grant planning meeting went very well. Faculty were great participants and it seems like we have a good chance at getting funded.

   Bylaws: Quill explained that while the Faculty Senate constitution was being revised last year, a number of sections were relegated to “by-law” status. However, these by-laws don’t yet exist. Rob Becker offered to begin the process of creating by-laws for the constitution.

For the Good of the Order:
   Safety Website: Forrest Baker will present this information to Faculty Senate in the future. Julianne Sachs brought up the issue of the campus-wide safety presentation scheduled for March 3 at 10:30 cuts into needed faculty advising time. Quill will follow-up with Karin and the Safety Committee.

Adjournment: The meeting was adjourned at 4:39.
Minutes recorded by Barbara Hoffman and Quill West.