Call to Order: Meeting called to order by Chair Quill West at 3:35 pm.

Attendance: Melinda Brennan, Jill Emigh, Lauren Fink, John Fowler, Bill Griffith, Grace Hiner, Barbara Hoffman, Karen Kirkwood, Lori Loseth, Dan Norton, Julianne Sachs, Matthew Stacey, Jon Stratton, Terri Trick, Quill West

Minutes: The minutes of the October 27, 2009 meeting were reviewed.

Action: Jill Emigh moved to accept the minutes; Melinda Brennan seconded the motion. The minutes were approved unanimously without correction.

The members present introduced themselves.

AHE Report: AHE President Bill Griffith reported.

He said it has been a quiet fall, but he has been busy with personnel issues.

A new AHE executive committee includes Ellen Harley, Jan Foster, Wally Fisher, Susan Palmer, and Bill Griffith.

We need seven more full-time AHE members for a closed shop.

AHE is working on putting together a Bargaining Task Force. Contract negotiations start next year.

AHE continues to work on clarifying ambiguities in the contract.

Old Business:

Library and Counseling still need representation on Faculty Senate.

Thank you to Barbara Hoffman for serving as secretary.

The group discussed the recent use of email to approve appointment of Jennifer Leber and Darlene Snider to Curriculum Committee posts. The consensus was that email works efficiently for this type of business.

Quill gave a presentation of the new Faculty Senate website. The website will include an introduction with a link to the Faculty Senate constitution and a list of members. Minutes will be posted after they are approved. Quill said the link to the Faculty Senate website should show up on CCnet on the left. Quill thanked Terri Trick for her assistance with the project.

Faculty Senate Constitution: Administration have been notified that the Faculty Senate Constitution was officially ratified in March, 2009.

New Business:

Print Management System:

College is under mandate to reduce paper by 30%. Discussions have been taking place about establishing a quota for student printing/paper use at WWCC. After discussion, the group agreed that more information is needed before a quota can be recommended. For example, what are other colleges doing? Which classes/programs are heavy paper users? How much paper consumption at WWCC is student-related?
Title III Grant:

When the consultant was last on campus, most faculty were busy teaching. On January 11 in the afternoon, there will be another opportunity for faculty to offer ideas on the SWOT (Strengths, Weaknesses, Opportunities, Threats) analysis.

**Adjournment:** The meeting was adjourned at 4:30 pm.

Minutes recorded by Barbara Hoffman