How to Add Video Clips to Department Page

Note: Reading the “How to Add Extra Department Page” tutorial located at - http://www.wwcc.edu/CMS/fileadmin/PDF/CSM_Tutorials/extra_dept_page.pdf - will help a lot, since it is somewhat similar.

What you will need:
- Logged into Typo3
- Logged into PhpMyAdmin
- The URL of the video you wish you add.

Step 1:
As you can see in the image below, there is a WWCC Video page, located on the college website. The Videos link can be found by clicking About WWCC, on the menu bar.

This page contains links to many of the videos created by the media department. If your department has a video, you are able to use the video address and create a link on your department website, linking to your video. That is what will be shown in this tutorial.
Step 2:

We will be using the Carpentry department page as an example in this tutorial. In the image above, the text “See Video” is linking to the Carpentry video.

As I said above, this is similar to adding an extra department page tutorial.

Step 3
The next step is to create the page/link called “See Video” in your department menu.

- You first must log into Typo3 with your username and password.
- Find your department folder, right-click on your folder name, and choose New.
- Click on the “Page Inside wizard”, and choose the position of your page.
- When you are taken to the properties page, Select External URL from the Type drop-down menu.
- Type in your Page Title (ex. See Video)
- Where it says URL, type in your video URL.
- Underneath the URL field, where it says “Type” followed by “http://” click on the drop-down menu, and select the blank option. That way there will be nothing to display in that option.
- Finally, click Save and Close, and your page, linking to your video, is now created.
Step 4
The next step is to insert your extra department page into the PhpMyAdmin.

- You will need to use a specific username and password to login.

After logging in you will get a page displayed similar to the image above. If you notice to the left of your screen, you will see the title “database” with a drop-down menu. You will need to select the “catalog” database.
The next step is to select “ProgDesc_Extra”. It will be in this table where you will be inputting the information needed to display your extra page.

**Above Image - explanation**

1. **College Code** – this field is where the college code is inserted.
2. **DeptCode** – this field is where the department code of your page must be inserted. For example, if your page was for the Theater Arts department, your DeptCode would be THEA.
3. **Extra_Label** – this is the field where you type in your page’s title – this will show up as the link name in your menu.
4. **Extra_URL** – this field you will input your page’s page ID number.

**Step 5**

Inserting Your Page Info

- Click the INSERT tab
Once you click the *Insert* tab you will be taken to a page displaying the above information. Here is where we will insert the information to make our Typo3 extra page work in the department pages.

In the first step we created our Typo3 extra page under the Carpentry folder. We also called that page “See Video”. Since we’re going to place our page in the Carpentry department page we need to get the department code, which is CARP. For the Extra_URL, we need to input the page ID. **/barb2left**

Within Typo3, if you hover your mouse over the little “page” icon next to you created page, the Page ID will be displayed.

For the page “See Video” the page id is 2033. 2033 is what will be placed in the Extra_URL field.

** Also notice that the URL of the video is being displayed. That means that the “See Video” link will take you to your video.

So when entering the page “See Video” information in, I will put the following:
DeptCode – CARP
Extra_Label – See Video
Extra_URL – 2033

If you have done everything correctly, and clicked the button “Go”, your page has now been inserted.

To check if your page is now inserted, you can verify by going to your department page, refreshing, and your new extra page should be linked at the bottom of your navigation side.