How to Add Page Content

Now that you've created your page, you need to add your page content.

Locate the page you want to add page content to.
1. Click on the page you want to add content to.
2. Once clicked a new section will be displayed on the right giving you the option to create a new record under the “Normal” area. Click on the “Create new Record” icon to proceed.

After clicking the “Create New Record” icon, the right side will change and display several types of content elements. There are four categories that each list different types of content type. The best options to choose are the top two under the Typical page content category, and they are: Regular text element and Text with image.

The 1st option lets you add header & body text. You can also add images within the body. The 2nd option lets you add text and images. Images can be added into body text, but you can also choose to add images outside of the body text, as well as choosing the positioning of the image.
Once you choose the type of page content you wish to use, the right side will change displaying what is shown in the image above. Note in the above image that you are shown the name of the page you chose to create content for. Also note the type of page content. In the above image I chose the Text & Images option.

In the **Header area** you are able to add a header/title for your page. The **Text area** is where you’ll place your content. Above the white area where your text goes into, you have several **editing tools** to customize your content.

To **bold** or **italicize**, highlight the text first, and then click the **B** for **bold** or **I** to **italicize**. You can also **add a link** by **highlighting** the text first, and then clicking the **Insert Link** icon. (For help on how to create a link, see the “How to Create a Link” tutorial)

There are several types of options that can help customizing your page such as inserting tables, making bulleted lists and inserting images.
If you chose the “Text with Image” type for page content then you will have an **Images** and **Appearance** tab.

The **Images** tab is where you can add images outside of the body text. If you have already uploaded your image onto Typo3 then you can **click the small folder** in the images section to browse for the image. (If you don’t know how to upload files onto Typo3, see the “How to Upload Files” tutorial.)

If you have an image on your computer that you’d like to use, click the **Browse button** to search for the image on your computer, and it will then also be uploaded onto Typo3 for you.
The Appearance tab lets you format your image and give you the option to position it. You can choose the positioning of an image based on where you want it to be around your body text.

Once you are done adding your content and images, make sure to SAVE your page! You can find Save options on the TOP of your editing content area.